



Dear Sir or Madam,

Meadow Wood Elementary PTA is excited to house our spring auction, sponsored by The Capital Grille, on February 23, 2019 at the Nottingham Forest Club. To make this event a success for our school and, most importantly, our kids, we are seeking donations of goods and services from community businesses.

Meadow Wood Elementary School is a unique, and diverse SBISD Elementary School. Our students experience advanced educational opportunities in a warm, supportive environment. The fundraising and volunteer efforts of our PTA are crucial to furthering our superior curriculum and providing enrichment programs, additional specialists for our classrooms, technology upgrades, and equipment. This year we are also starting the process of refurbishing our MWE playground, which is beloved by our students and enjoyed by all in our community.

Your donations will be auctioned off at the event and 100% of the proceeds will go directly to the Meadow Elementary PTA. The MWE PTA is a registered 501c-(3) charitable organization so your donation will be tax deductible.

In appreciation of your donation, your business will be recognized in the following ways:

- Names of donors will be announced at the event.
- Names of donors will be displayed in the auction catalog that will be sent to the entire school, circulated through school neighborhoods, and available at the event.
- Company logos will be displayed on a large banner placed on the MWE Memorial Drive fence (For all donors with donation value of \$500 or greater)
- Company logos will be displayed on a "Walk of Fame" at the event. (For all donors with donation value of \$500 or greater)
- Donors will be thanked in the MWE school newsletter.

Anything you can provide will help in expanding the quality and quantity of educational opportunities for our students, teachers and staff. The families of MWE along with the faculty thank you for your consideration. The included form provides all the details for donations.

With sincerest thanks,
Meadow Wood Elementary PTA Auction Chairs
Amanda Candler and Katy Preisler
mweauction@gmail.com